

OVERVIEW

uTRAC is an award winning Workforce Management Application, designed for the management of high-volumes of contingent labour. Businesses can use uTRAC to centrally manage and monitor their entire workforce across multiple locations, including their inhouse employees, freelance labourers and teams supplied by agencies.



Simpler Scheduling

uTRAC's easy to use **Drag & Drop** scheduling interface is ideal for organizing your teams for multiple projects allowing managers to adapt quickly to changing staffing demands, **Avoid Double Booking**, and **Track Project Costs** as they schedule.

Faster Staff Bookings

With improved communication with your staff, you can book staff and freelancers for upcoming projects in no time. Send requests via **Email or SMS** and allow staff to log into the **Staff Portal** to confirm their availability to work. uTRAC also allows you to **Post Open Shifts** to the Job Board for staff to confirm their availability for upcoming events.



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Painless Billing and Payroll

Our comprehensive financial reporting facilitates billing & payroll in minutes. **Print Client Ready Quotes and Invoices** that are traceable in an instant and complete your week's **Payroll at the Click of a Button**.

Streamlined Time & Attendance

Record workforce attendance in real-time using our **Online Timesheets** module. uTRAC also utilises mobile **Barcode Reading and Biometric Scanning** technology for attendance tracking on the go.





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Features

Project Scheduling

- ✓ Drag & Drop Scheduler
- ✓ Advanced Staff Search Engine
- ✓ Shift Grouping
- Track Project Costs
- ✓ Project Templates

Workforce Communication

- ✓ Group SMS & Emails
- ✓ Email & SMS Templates
- ✓ Staff Web-Portal
- ✓ iOS & Android Staff App
- ✓ Post Open Shifts (Job Board)
- ✓ Holiday Requests

Billing & Payroll

- ✓ PDF Quotes/Invoices
 - Invoice Management System
- ✓ .CSV Wage Reports
- ✓ Comprehensive Reporting

Attendance Tracking

- ✓ Online Timesheet Web-App
- ✓ Biometric Scanning
- ✓ Barcode Reader
- ✓ GPS Time Clock

Recruitment

- Integrated Web-Forms
- ✓ Applicant Management

System

- ✓ Client Database
- ✓ Staff Database
- ✓ Venue Database
- ✓ Multiple Branches/Departments
- ✓ Various User Permissions
- Document Uploads
- Comprehensive Reporting
- Vendor/Client Portal



SERVICE OVERVIEW

Training & Onboarding

uTRAC Offers Customised implementation plans to all new clients. A dedicated uTRAC Success Manager can be on-hand to provide assistance to your team throughout the onboarding process with a tailored training schedule designed to help your team get up and running quickly and painlessly.

Support

We provide a variety of support levels according to each client's need. All users will have access to uTRAC's dedicated Online Helpdesk* to submit queries and support tickets direct to our support team during office hours while enterprise level customers can avail of 24/7 phone and email support.

*Powered by Zendesk

The go-to workforce management application for the event services industry







FREEMAN AIKENPROMOTIONS

Hosting

uTRAC is a subscription based cloud service with secure hosting provided as part of your monthly fee. uTRAC's hosting is provided by a dedicated Irish based B2B cloud hosting company, Blacknight. Endeavours will be made to make services available 24/7 except for scheduled maintenance carried out

Data Security

Our hosting is held to the highest security standards, with all data transfers fully encrypted. Documentation and credentials can be made available upon request. In the case of contract termination, customer data may be retrieved 1 months' notice prior to termination and all data will be stored until instructed to delete by the client.





TESTIMONIALS

The first noticeable benefit for my job was the improved communication between the office and our crew. Getting everyone into place is a lot more manageable and stress free.

Ray O'Brien. Operations Manager, Event Services Ireland

uTRAC is built around the way I need to manage jobs and is very user friendly. Recording all the hours that people are working is extremely straight forward.

Joe Grogan. Project Manager, Aiken Promotions

uTRAC was such as seamless transition from our old way of doing things and we were using their app to schedule up to 2,500 man hours each week in no time.

Sven Knight. Managing Director, Knight Rigging Services

We dedicated a lot of research into finding a solution that was right for us and finally decided that uTRAC was the best fit. Not only does uTRAC offer the type of flexibility required for a security company, their team provided hands on support to ensure we successfully implemented the system across our different branches.

Diarmuid Smyth. Managing Director, Sword Security



Pricing & Packaging

uTRAC has three separate monthly subscription plans, each with a unique set of features tailored for various types of businesses.

STARTER starting from		STARTER + starting from		CORE starting from		ENTERPRISE
\$34		\$64		\$129		POA
per license per month		per license per month		per license per month		per license per month
Up to 100 Staff Online Scheduling Bulk SMS and Emails	✓ ✓ ✓	Unlimited Staff Online Scheduling Bulk SMS and Emails	✓ ✓ ✓	All Starter + Features Billing & Payroll Staff Web-Portal	✓ ✓ ✓	All Core Features Multiple Branches iOS/Android Staff Apps
Client Database Staff Database Track Project Costs Comprehensive Reporting	✓ ✓ ✓	Client Database Staff Database Track Project Costs Comprehensive Reporting	✓ ✓ ✓	.CSV Wage Exports Post Open Shifts to Staff Staff Holiday Requests Online Timesheets	✓✓✓	Venue Database Touch Friendly GPS Time Clock User Notifications Shift Grouping

Return on Investment

One of the most instantly noticeable benefits uTRAC subscribers can achieve will be the reduction of time and resources required to complete complex financial processing.

Because all hours worked by remote staff can be accurately recorded by uTRAC's online scheduling system, there is no requirement for double data entry to complete billing and wages processing. The resulting efficiencies offer real return to our clients.

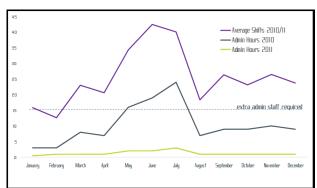
Calculate potential savings

http://www.utraconline.com/resources/savings-calculator

Case Study

Event Services Ireland (ESI) are one are the leading suppliers of personnel to the corporate and entertainment events industry in Ireland.

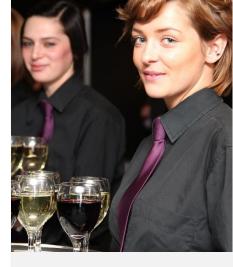
They have experienced a significant improvement to their administrative workflows since moving their scheduling to uTRAC from an excel based system.



Time savings for event services Ireland.

Previously we would be using multiple excel spreadsheets to manage and schedule our staff. I would then have to compile these documents and translate them into formal wage slips. Using uTRAC has more than halved the time I spent managing wages every week.

Elaine Dillon. Payroll Administrator, Event Services Ireland.



Additional Services

Please contact our sales team for a quote for any of our additional services below.

Modules

Plug additional modules into your uTRAC account for increased efficiencies and benefits.

Staff	Integrated web-form with
Recruitment	applicant management suite.
Biometric	Android application with
Scanning	biometric attendance tracking.
Barcode	Android application with
Reader	barcode attendance tracking.

Customisations

Various customisation options to each customer requiring further streamlining of their staffing processes.

Customised	Bespoke printable sign-in		
Timesheets	sheets/timesheet reports.		
Customised	Bespoke .pdf reports to be		
Quotes/	sent to clients for billing.		
Invoices			
Customised	Bespoke excel reports for		
Excel Reports	wages and business analytics.		

Onboarding

Implementation services to aid successful onboarding of the uTRAC application into your company.

Training	Tailored training plans for your operations and administrative teams.
Data Migration	Upload of data from excel or alternative systems.
System Set Up	Set up of uTRAC system settings to your requirements.